

Privacy policy

on data management related to the 16th Training and Practice International Conference on Educational Sciences

1. Data controller

Full name:	Hungarian University of Agricultural and Life Sciences
Representative:	Prof. Dr. Gyuricza Csaba
Position:	rector
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Headquarters:	2100 Gödöllő, Páter Károly u. 1.
Mailing address:	2103 Gödöllő, Pf. 303.
Tax No.:	19294784-2-44
Data protection officer:	Györe Bence
Available at:	dpo@uni-mate.hu

2. Legal background

The Hungarian University of Agricultural and Life Sciences (*hereinafter: University*) shall act on the basis of the following legislation when handling personal data related to the conference:

- [REGULATION \(EU\) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC \(General Data Protection Regulation\) \(*hereinafter: GDPR*\)](#)
- [Act LXVI of 1995 on Public Records, Public Archives, and the Protection of Private Archives \(*hereinafter: Ltv.*\)](#)
- [Act C of 2000 on Accounting \(*hereinafter: Sztv.*\)](#)
- [Act CXXVII. of 2007 on Value Added Tax \(*hereinafter: Áfa tv.*\)](#)

3. The scope of personal data processed, the purpose, legal basis and duration of data management

The purpose of data management is to organize and conduct the conference, compile the programs and prepare the conference volume related to the conference.

3.1. Data management related to registration

Personal data	Purpose of data management	Legal basis of data management	Duration of data management
Name	identification	Performance of contract [GDPR Article 6. (1) b)]	before 31.05.2023.
Represented institute			
Status			
E-mail	keeping contact		
Password	creating account		
Buyer's name	issuing invoice	legal obligation [GDPR Article 6.(1) c); Áfa tv. 159. § (1); 169. § b), e)]	8 years [Sztv. 169. § (2)]
Buyer's address			
Account number			

3.2. Data management related to the Conference and the Conference Volume

Personal data	Purpose of data management	Legal basis of data management	Duration of data management
Name	Organisation of conference, preparation and publishing conference volume	performance of contract [GDPR Article 6. (1) b)]	before 31.05.2023.
E-mail			
Paper, poster, abstract, symposium			

Pursuant to the University's Document Management Regulations, the conference volume is a document not to be scrapped. The personal data appearing in it will be made public on the conference's official website, and preserved for scientific purposes by the University Archives, based on the provisions of Ltv.

The University shall use the following data processors during data management:

- The services of individual entrepreneur Betyár Gábor for the operation and maintenance of the conference website and the management of data related to registration, participation in the conference and conference volume. The data processor's headquarters: 6723 Szeged, Debreceni u. 3/B. 5/15., Tax No.: 66557348-1-26.
- Corporate governance system of SAP for invoicing. System operator is SDA Informatika Zrt. The data processor's headquarters: 1111 Budapest, Budafoki út 59., Tax No.: 11684057-2-43, Company Reg. No.: 01-10-140314.

- The mail and hosting service of the corporate version of Microsoft 365 for official correspondence, including client correspondence related to the conference. The headquarters of Microsoft Magyarország Kft., the Hungarian subsidiary of Microsoft Corporation: 1031 Budapest, Graphisoft Park 3., Tax No.: 10836653-2-44, Company Reg. No.: 01-09-262313.

4. Data Security Measures

4.1. Data Storage

The data manager and the data processors, taking into account the current state of technology, ensure the protection of the security of data management with technical and organizational measures that provide a level of protection corresponding to the risks associated with data management. Security is ensured by server-level and application-level protection procedures. They also take appropriate measures to ensure that personal data is protected, among other things, against unauthorized access, or against their unauthorized change, transmission, disclosure, deletion, destruction, accidental destruction, damage, as well as their becoming inaccessible due to technical changes by the employee.

4.2. Data access and transfer

Personal data shall be accessible by the head of the organizational unit responsible for the organization and conduct of the event (Institute of Educational Sciences) and his colleagues involved in the organization of the conference and the compilation of the conference volume, as well as the president and secretary of the conference, to the extent necessary for the performance of their work, limited to the purpose. Personal data will not be forwarded to third parties.

5. Stakeholder rights related to data management

Data subject rights related to data management are available at the contact details indicated in point 1. Requests can be addressed directly to the conference contact person, Borné Péter Orsolya; e-mail address kgykonf@uni-mate.hu. Exercising one of the following rights is possible within the storage period, otherwise we will only be able send information of the deletion of the data.

5.1. Right to information and access

Information can be requested on whether one's personal data is being processed and, if so, which personal data is being processed, on what legal basis, for which data management purpose, from which source, and for how long. Access can be requested to processed personal data, e.g. in the form of a copy. We will comply with the request within 1 month [GDPR Article 15.].

5.2. Right to rectification

The rectification, i.e. modification, correction or addition of personal data can be requested. We will try to comply with the request immediately [GDPR Article 16.].

5.3. Right to erasure and oblivion

The deletion of personal data can be requested [GDPR Article 17]. We will try to comply with the request immediately. Requesting the premature deletion of registration data entails the withdrawal of the intention to participate in the event. We would like to inform you that, due to its nature, the data published in the conference volume cannot be deleted, taking into account the specifics of disclosure and internet technology.

5.4. The right to restrict data processing

Restriction of data processing can be requested [GDPR Article 18.],

- if, in your opinion, they are inaccurate or not up-to-date. In this case, data management will be suspended for the period of time until we check the accuracy of the data.
- if the data management is illegal and you oppose the deletion of personal data. In this case, the data will be locked.
- if we no longer need the data, but you require it to submit, enforce or defend legal claims.

5.5. The right to data portability

You are entitled to receive a copy of your personal data processed in an automated manner on the legal basis of fulfilling the contract in a segmented, widely used, machine-readable format, or to request the direct transfer of your data to another data controller. We will comply with the request within 1 month [GDPR Article 20.].

6. Legal remedies related to data management

The University's data protection officer is authorized to act on problems and comments related to data management. Please report the problem to them first at the contact details indicated in point 1. We will investigate the issue as quickly as possible and try to find a solution to prevent it from happening again in the future.

In case of failure to find a solution to the problem, or if you are not satisfied with our proposed solutions, in the event that your data is handled in violation of the regulations, or in order to assert your rights, you may choose to apply to the court of your place of residence or residence, or to the National Authority for Data Protection and Freedom of Information (hereinafter: Authority) to initiate an investigation.

Contact details of the Authority:

E-mail: ugyfelszolgalat@naih.hu

Telephone: 06-1-391-1400

Fax: 06-1-391-1410

Web: www.naih.hu

Headquarters: 1055 Budapest, Falk Miksa u. 9-11.

Mailing address: 1363 Budapest, Pf.: 9.